

Person Specification

Post:	Catering Assistant (Haven Cafe)
Department:	Catering

	Essential Criteria	Desirable Criteria
Education/ Training	<p>Food Hygiene Qualification – Level 2 (Retraining to be provided to ensure up to date).</p> <p>Good level of literacy / numeracy.</p>	
Knowledge/ Skills/ Ability	<p>Ability to follow instructions and to work on own initiative.</p> <p>Understanding of hygiene control standards and the importance of adhering to these.</p> <p>Flexible approach to work.</p>	Some dietary knowledge.
Background/ Record of Achievement	Catering experience	Some experience of supervising others.
Qualities/ Attributes	<p>Team player</p> <p>Committed to maintaining high standards of service.</p>	
Other Requirements	<p>Ability to work on weekdays and occasional week-ends.</p> <p>Flexibility to alter and extend hours, to provide annual leave cover for other Catering Assistant.</p>	